

September 3, 2013

TO: State Sheet Metal Apprenticeship Advisory Committee Members and Consultants

FROM: Owen Smith, Bureau of Apprenticeship Standards
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SUBJECT: State Sheet Metal Apprenticeship Advisory Committee Meeting

DATE: Tuesday, September 17, 2013

TIME: 10:00 A.M.

PLACE: Local 18 Training Center
2201 Springdale Rd
Waukesha, WI 53186

TENTATIVE AGENDA

1. Call to order (open meeting).
2. Roll call/confirm member contact information (sign-in sheet).
3. Approve Minutes of April 4, 2013, Sheet Metal Apprenticeship Advisory committee meeting.
4. Old Business
 - a) SAGE Finale
 - b) 2014 Apprenticeship Conference: update; point of contact for expo booth
 - c) Outreach Update
 - d) Total Track Update: legal approval received; release form implemented
 - e) US DOL Recognition
 - f) Other
5. New Business
 - a) **For action:** member terms expiring before Spring 2014
 - b) Updated webpage for State Committee meetings
 - c) Council Activities: Mentoring Program; On-line Orientation; K-12 Outreach; Cultural Competency Course
 - d) Other
6. WTCS Update
7. Review Sheet Metal Program Participants
 - a) Review of current participants
 - b) Update on new reporting software and reports

8. Confirm next Sheet Metal Apprenticeship Advisory committee Meeting date/location
9. Adjourn